



## **5801 Forbes Avenue**

Pittsburgh, PA 15217

412-422-9650

## **Receipt for Donated Goods**

Name \_\_\_\_\_ Phone (Home) \_\_\_\_\_  
Address \_\_\_\_\_ Phone (Work) \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_

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See reverse side for more entries

We thank you for this contribution and hope you will consider us in the future. All proceeds from our used book sales are used for improvements to the Squirrel Hill Library.

**IMPORTANT:** This receipt may be saved for tax purposes. Please enter your Donor Value (often referred to as “fair market value”). The Friends cannot place a value on your donation; it must be determined by you. See the instructions for federal income tax form 1040 for details.

No service, cash or other valuable consideration was received in exchange for this donation.

Donor Signature

Thanks again!  
\_\_\_\_\_  
(for the Friends of the Library)

Date

Note: in 2007, the tax regulations were changed to require that goods donated must be in good condition. We cannot sell damaged books. We cannot sell encyclopedias – nobody wants to buy them. We refuse to sell paperbacks whose front cover was torn off prior to sale, since that means that they were reported to the publisher as "unsold and destroyed" and are, in essence, stolen books.

Our standard prices are 50¢ for mass-market paperbacks, \$1 for trade paperbacks, and \$2 for hardbacks. If they can be sold as "like new" at our Holiday Shopping sale, the prices are \$1/\$2/\$3. We sometimes mark special books higher. Prices for audio/video items range from 50¢ to \$3 during the year and go up to \$1 through \$4 if they are like new.

**Since we started selling on Amazon**, the books' "fair market values" are much more complicated. If you think you have donated a book that we may have put online for sale, you can check our Amazon inventory. You can get a list of all of the books we have online by following these steps:

1. Go to [www.amazon.com](http://www.amazon.com).
  2. Select "Books".
  3. Search for "University of Pittsburgh in Drawings", which is one of the books in our inventory. (Any book on the inventory will work.)
  4. Click on "These Sellers".
  5. Click on "Friends of the Shesh Library".
  6. Click on "Storefront".

If you have problems with this process, you can email John Bender at [oursounds@msn.com](mailto:oursounds@msn.com) for help.

We are currently only posting books to Amazon that are priced at \$20 or higher. If the price is lower than that but higher than the standard \$2 or \$3, we mark the book with a Special Price and sell it at our Ongoing Book Sale. That special price is generally the lowest price shown on Amazon, rounded down to an even dollar amount.